

Zeeland Public School

RETURN TO IN-PERSON INSTRUCTION AND CONTINUITY OF SERVICE PLAN

Zeeland School Board Approved
June 14, 2021

Zeeland School Families,

2019-2020 was a school year unlike any other. It was a challenge for schools and families to make the very abrupt shift to all distance learning on such a short notice. Thank you to the students, staff, parents, and community members who have helped us through that very difficult time. Zeeland Public School students and teachers did a great job of stepping into the role of distance learners and educators we are proud of them.

We were fortunate to be able to offer in-person instruction for the entirety of the 2020-2021 school year. Steps were taken to assure the health and safety of the students and staff as well as to continue to provide high quality instruction.

Now, the challenge is to continue to provide a high-quality in-person education while addressing any student learning loss through the stresses of COVID as well as the students and staff's emotional, social, and mental health. In addressing these needs, the Zeeland Public School is increasing the Multi-Tiered Support System (MTSS) for academic needs in reading and math up through 7-8, where previously it ended at 6th grade. The district has also offered summer school to students in grades K-8. "I Am Resilient," an educational program on social-emotional well-being will be implemented in the 2021-2022 school year. The schedule is being

adjusted to improve access to the school counselor. The safety and health policies adopted in the 2020-2021 school year will continue on into this school year.

Thank you for your time in reviewing this plan. We encourage everyone to ask questions and communicate their concerns as we move forward. Please be assured that we will hear your concerns, even if we ultimately do not adopt your recommendations. Together, our school can provide quality education to our children in a safe manner if we work together to solve problems.

Respectfully,

Trudy Fraase Wolf
Superintendent

Frank Meier
School Board President

Assumptions & Assurances

Zeeland School believes:

- Every student should have the opportunity to engage in learning, regardless of the spread of COVID-19 in our community.
- Schools have a vital role in providing safe environments for students, focusing on both social-emotional and physical health.
- By working together with educators, staff, health care professionals, parents, students, and community members we can solve most challenges.
- Our district will make decisions based on the most current guidance from local, state, and national health care officials.
- Our School Board will ensure our plan meets the needs of our students, educators, staff and community.

Our Planning Team

The Zeeland Public School's Return to Learning Plan was crafted and reviewed by a team consisting of the following members:

- Trudy Fraase Wolf – superintendent and parent
- Tracy Mittleider – PK-12 principal and parent
- Jennifer Meier – school board member and parent
- Neil Meidinger – school board member
- Dawn Rossow – parent
- Courtney Rossow – student
- Cheryl Schilling – county health nurse
- Kyle Anderson – teacher

- Kevin Kocher – janitor
- Gloria Lacher – head cook

Public input was gathered by a call for public input on the school Facebook page and a public meeting held on June 14, 2021.

COVID-19 Building Level Coordinators

Each school building will have an identified COVID-19 Coordinator who will be responsible for the health and safety preparedness and response planning. Coordinators will make themselves available to the NDDoH 24 hours a day / 7 days a week to respond to phone calls from public health. This position will assist public health in identifying and notifying close contacts in the school setting. The coordinator will be report cases of

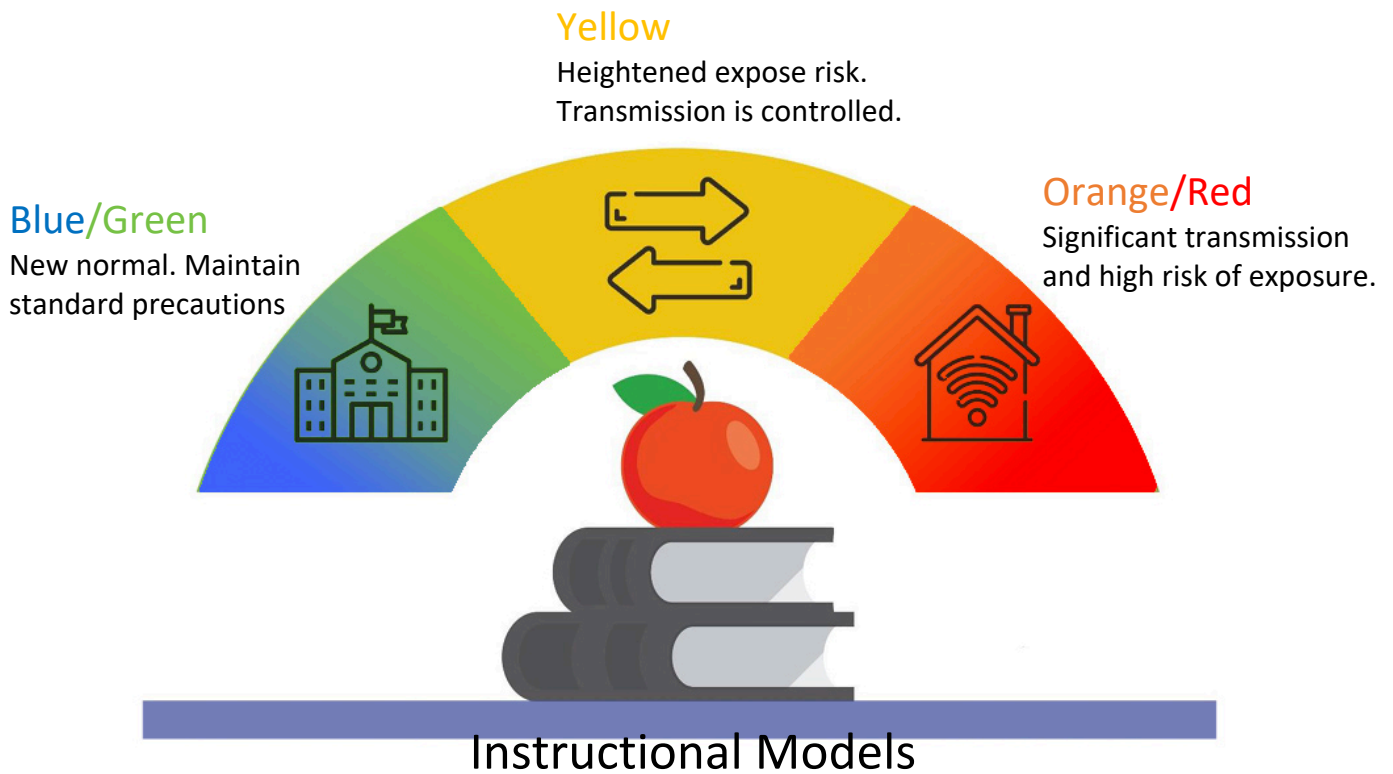
COVID-19, found in the school setting, to health officials and the State Superintendent's office.



Zeeland School Superintendent will assume the role of building level coordinator. If the coordinator is unable to be reached the secondary contacts will be principal.

Phases

The following phases will be used to define the community risk level associated with COVID-19. These phases align with the color-coded guidance in the ND Smart Restart Plan. Each level is reported to schools by the NDDoH after rigorous testing and assessment of cases in the community. [ND Smart Restart Plan](#)

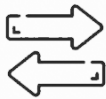


The instructional models used by the district will be guided, in part, by the risk level of COVID-19 in the community as defined within the phases above. This is a guide as instructional models could be altered based on other factors, such as occupancy levels, age of children, and abilities to move certain classes online.



Traditional Learning

All instruction is delivered in-person with some building and group modifications. Teachers and students maintain a normal daily schedule. Safety precautions are implemented to enhance staff and student safety.



Blended Learning

Students report to school on a modified schedule. Multiple hybrid models of instructional delivery may be appropriate to meet the educational needs through a variety of delivery models. At this time, it is not anticipated that Zeeland Public School will be using this model due to our low student numbers.



Distance Learning (List LMS System Used)

All instruction is provided off-campus through the use of distance learning resources or suited to the unique needs of the student.

Health and Safety Guidance

The district strives to provide a healthy and safe environment for all who occupy our schools. The following guidelines are intended to provide a framework for the district's response to COVID-19.

Resources

ND Department of Public Instruction - <https://www.nd.gov/dpi/parentscommunity/nddpi-updates-and-guidance-covid-19>

ND Department of Health - <https://www.health.nd.gov/diseases-conditions/coronavirus>

Center for Disease Control and Prevention - <https://www.cdc.gov/coronavirus/2019-nCoV/index.html>

Best Intentions

Despite taking every reasonable precaution, there is not guarantee that our school will be without risk as it relates to COVID-19. The virus will be present on our buses, in our classrooms, and at our activities. In certain situations, social distancing is not possible in a school setting. Our actions, as outlined in this plan, will not prevent any student or staff member from being in contact with the virus.

Protect Yourself and Others

Wash your hands often



- Wash with soap and water for at least 20 seconds especially after blowing your nose, coughing, or sneezing.
- If soap and water are not available, use hand sanitizer that contains at least 60% alcohol.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Students are encouraged to wash their hands often throughout the day.

Avoid close contact



- Keep social distance from others especially important for people who are at a higher risk of getting sick.
- Alternate or modified schedules, adjustments to use of common areas, use of outdoor spaces and other actions that increase physical separation may be considered.
- The sharing of instructional materials should be limited as much as possible.
- Physical separation on busing, one student per seat, will be recommended but cannot be guaranteed.
- Visitors should limit visits to the school if not necessary. Visitors who must enter the building should report to the office upon arrival. If a student is to be picked up, staff will bring the student to the office.

Cover coughs and sneezes



- Always cover your mouth and nose with a tissue when you cough or sneeze or use the inside of your elbow.
- Throw tissues away and wash hands or use hand sanitizer to prevent spread.

Clean and disinfect



- School staff should clean and disinfect frequently touched surfaces daily.
- Shared materials (not recommended) should be cleaned.
- Classrooms will be cleaned nightly by custodial staff.

Cover your mouth and nose with a cloth face cover when around others.



- The wearing of masks will be applied in phases based on the phases within the [ND Smart Restart Guidance](#).
- Educators need to teach students how to properly wear a face covering so they are prepared to use them on school buses or other situations in close proximity with others.
 - Resources from NDDPI and MPS will be provided to teachers.
- The wearing of face masks is not required in the Green or Yellow stage. In the Red stage it may be required if determined to be necessary in consultation with local health officials.



Zeeland COVID-19 PPE Guidance Example

STAFF	PPE
All staff (other than what is outlined)	Encouraged to wear cloth face coverings
All Students	Encouraged to wear cloth face coverings.
Public facing staff (i.e. receptionists/clerical) unless plexiglass partition is in place.	Encouraged to wear a face shield or cloth face mask
Staff caring for / instructing a student in a small space – small group – for more than 15 minutes. (i.e. Nurse, SPED, EL, educator)	Building administrators in consultation with district nurse and educator will determine if face coverings or face shield are required . This may be influenced by instructional and learning needs of the student and health considerations of all occupants in the room.
All staff	Encouraged to wear a cloth face covering.
All Students	Encouraged to wear a face mask. Students will be provided breaks and allowed to remove their mask when outside or in spaces that can accommodate social distancing.
<i>All staff and students in school bus</i>	Encouraged to wear a face covering

Monitor your health daily



- Be alert for symptoms. Watch for a fever, cough, or shortness of breath.
- Parents are asked to screen their children each day before sending them to school. Use the screening guidance provided (see appendix).
- Staff and students who are sick should stay home.
- Temperatures of symptomatic students or staff may be taken at the school office.
 - Symptomatic students will be isolated, and their guardians contacted.

Health & Safety Protocols

Student & Staff Health

Monitoring the health of students and staff will be an important component of a safe and healthy educational environment. Zeeland School will take the following measures to ensure all students and staff are healthy while they are at school.

Identifying Students & Staff at Higher Risk

- Back to School and enrollment processes will include questions asking families to identify if their child is at-risk, based on a health professionals' diagnosis. This information will be provided to the superintendent (COVID-19 Coordinator) who will contact the family and discuss instructional model options.
- The superintendent will inquire of all employees if they are at-risk, based on a health professionals' diagnosis. The superintendent will work in partnership with the building principal/director and the employee to coordinate adjustments to the work schedule or workplace.
- When the NDDoH or our McIntosh health district inform the district of a student or staff member that is COVID-19 positive that information will be passed on to the superintendent and principal as allowable within district policy and law.

Isolation & Quarantine

- Definitions (see appendix for more information).
 - Isolation – For people who are already sick from the virus. A prevention strategy used to separate people who are sick with the virus from healthy people.
 - Quarantine – For people who are not sick but have been exposed to the virus. A prevention strategy used to monitor people who were exposed for a period of time.
- Zeeland School will follow isolation and quarantine guidelines and directives as set by NDDOH and the McIntosh County health unit.

If a student or staff members becomes sick at school (or school event)

- Student
 - Direct / escort the child to the office.
 - The child shall be provided a facial covering and isolated in the teacher's lounge.
 - Parent / guardian will be contacted to pick up their child.
- Staff
 - Inform the principal or superintendent immediately and wear a face mask / shield until they can be replaced if supervising students at that time.
 - Leave the school building/grounds and consult with a health care professional.

Return to School

- When a student or staff member has been isolated or quarantined as directed by NDDoH or McIntosh District Health Unit, they will be allowed to return to school after being cleared by the NDDoH.

Guidance for Grade Level & School Building Level Closure

This is intended as guidance for COVID-19 Coordinators and school leaders on when to close classrooms, grades, and buildings.

- Close contact as defined as being within 6 ft. of another individual for 15 min or greater.
- If a school is closed for any length of time, the district will determine which mode of instruction will resume.
- NDDoH may close a school or district at their discretion.
- Zeeland Public School District may choose, in consultation with the McIntosh County Health District, to close the school regardless of the health guidance color status.

Facility Accommodations & Protocols

Zeeland Public School will follow guidelines and recommendations as put out by the CDCC, the ND Department of Health and the ND Department of public instruction. These guidelines may change over time and we will update our practices as needed. See the links earlier in this document for the latest guidelines.

Classrooms

- Students will be distanced as much as possible while in class. Seating should be a minimum of 6 feet apart. Students should face the same direction as much as possible
- Wearing of masks will be encouraged, especially in cases of close contact (closer than 6 feet for longer than 15 minutes).
- Sharing of materials is discouraged.
- Students will be encouraged to bring water bottles to school rather than use drinking fountains. They may fill at the designated bottle filling station.

Moving

- The low number of people occupying the school building at any one time allows for distancing without making changes to passing time schedules.
- Students will maintain distancing when lining up to move from one location to another

Recess

- Recess will be outside as often as weather allows.
- Social distancing will be enforced whenever indoor recess is necessary

Music

- Band and choir classes will be held outside as often as weather permits. Classes may be split between two or three rooms to encourage distancing.
- Students will be distanced and encouraged to wear masks as feasible.
- Rehearsing smaller number of students may be necessary. Those not actively rehearsing may be required to complete an alternate assignment.
- Instruments and music will not be shared. Elementary instruments will be disinfected between use and only one student will touch each instrument between disinfecting.

Phy Ed

- Phy Ed classes will be held outside as long as weather permits.
- Equipment will be cleaned between classes.
- Activities will be designed to limit close contact.
- The gym will only be occupied a few times per day with time between occupancy.

Library

- The number of students in the library will be limited to one class at a time.
- Returned books will be quarantined for a minimum of 48 hours before being placed back on the shelves.
- Librarian may limit student access to the book stacks. Students may have to request books for the librarian to retrieve.

Transportation

Routes

- There will be no changes to the routes.

Safety & Health

- Students will be assigned seating to promote distancing.
- Buses will be disinfected daily.
- Students will be encouraged to wear masks.
- Hand sanitizer will be available in the buses.

Blue / Green	
Priorities:	<ul style="list-style-type: none"> • Ensure students and staff who are symptomatic stay at home. • Implement reasonable accommodations to reduce school-wide and community spread.
Districtwide Practices:	<ul style="list-style-type: none"> • Social distancing where possible and reasonable. <ul style="list-style-type: none"> ○ Seating will be assigned on the school bus to promote distancing ○ Masks will be encouraged on the bus ○ Parents are encourage to arrange alternate transportation • Buildings routinely cleaned and disinfected according to CDC guidelines. Special focus on high touch/traffic areas. • Handwashing integrated throughout the day. • Hand sanitizer and disinfecting wipes available in each classroom. • Support and train parents on use of technology tools and online curricular resources.
Schools:	<ul style="list-style-type: none"> • Protective measures will be implemented in office spaces. • Some school events, assemblies and gatherings may be changed or cancelled. • Access to campus may be limited, with new protocols. Visitors should report to the front office first.

Classrooms:	<ul style="list-style-type: none"> • Students issued “technology” and trained on how to access online learning resources including LMS system adopted by school. • Limited use of shared materials and supplies. • Desks arranged to allow for social distancing (spaced at 6 feet and all facing the same direction) where possible and reasonable. • Staff and students working in close proximity (closer than six feet for longer than 15 minutes) will be advised to wear a face covering.
Common Areas:	<ul style="list-style-type: none"> • Students when moving around the building will move in cohort groups and reasonably try to limit exposure to other groups. • Schedules may be altered to reduce cohorts passing in common areas. • Lunch times may be altered to reduce the number of students in the cafeteria at any one time.
Extracurricular& Activities:	<ul style="list-style-type: none"> • Guidance and directives from the NDHSAA and other governing boards will be used to guide these activities.
Communications:	<ul style="list-style-type: none"> • Share information about how to stop the spread of COVID-19.

Yellow/Orange	
Priorities:	<ul style="list-style-type: none"> • Ensure students and staff who are symptomatic stay at home. • Maximize social distancing cohort where possible. • Support blended learning model.
Districtwide Practices:	<ul style="list-style-type: none"> • Based on identified COVID cases of students and staff targeted closures may be implemented (class, grade, department, etc). • Social distancing where possible and reasonable. <ul style="list-style-type: none"> ○ Seating will be assigned on the school bus to promote distancing ○ Masks will be encouraged on the bus ○ Parents are encouraged to arrange alternate transportation • Buildings routinely cleaned and disinfected according to CDC guidelines. Special focus on high touch/traffic areas. • Handwashing integrated throughout the day. • Hand sanitizer and disinfecting wipes available in each classroom. • Support and train parents on use of technology tools and online curricular resources.
Schools:	<ul style="list-style-type: none"> • Protective measures will be maintained in office spaces. • Some school events, assemblies and gatherings may be changed or cancelled. • Access to campus may be additionally limited to essential personnel only.

Classrooms:	<ul style="list-style-type: none"> • Students may be attending school on a hybrid schedule. • Students will be expected to engage in learning opportunities online using district LMS system on days they are not in school. • Limited use of shared materials and supplies when students are in school. • Desks arranged to allow for social distancing (spaced at 6 feet and facing the same direction) where possible and reasonable. • Staff and students working in close proximity (closer than 6 feet for longer than 15 minutes) will be advised to wear a face covering.
Common Areas:	<ul style="list-style-type: none"> • Students when moving around the building will try to limit exposure to other people. • Media center and gymnasium use will be scheduled to allow time between occupancy. • Lunch times may be altered to reduce the number of students in the cafeteria at any one time.
Extracurricular& Activities:	<ul style="list-style-type: none"> • Guidance and directives from the NDHSAA and other governing boards will be used to guide these activities.
Communications:	<ul style="list-style-type: none"> • Share information about how to stop the spread of COVID-19. • Share technology support resources for parents.
Red	
Priorities:	<ul style="list-style-type: none"> • Reduce the risk of community spread by closing schools.
Districtwide Practices:	<ul style="list-style-type: none"> • Online instruction will be used district wide in all courses at all grade levels. • Refer to district distance learning plan. • Attendance and academic progress will be expected. • Grading policies will not be suspended. • School lunches will be available for pick up. Please call ahead.
Schools:	<ul style="list-style-type: none"> • Closed to the general public except by special arrangement with the district office. • Small group meetings or instruction may be allowed, particularly for special needs students or academic interventions.
Classrooms:	<ul style="list-style-type: none"> • Students will engage in learning at the home. • Students will be expected to engage in learning opportunities online. • Teachers are expected to make direct student/family contact at least twice per week.
Extracurricular& Activities:	<ul style="list-style-type: none"> • Guidance and directives from the NDHSAA and other governing boards will be used to guide these activities. • Athletic and other extra/co-curricular activities likely suspended.

Communications:	<ul style="list-style-type: none">• Clear communication about academic expectations and grading shared with students and families.• Share technology support resources for parents.• Student/family support hot-line opened.
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Addendum 11/10 – Schools learning plans have now been uncoupled from the county risk level. Zeeland Public School will assess the local COVID positivity rate and risk level to determine the mode of instruction used. It may not necessarily line up with the county risk level.



Parents are asked to review this daily health checklist by answering these questions before sending their child to school.
(Parents do not need to send the questionnaire to school)

Has your child had close contact with a confirmed case of COVID-19 in the past 14 days?
Yes___ No___

Does your child have a new or worsening shortness of breath?
Yes___ No___

Does your child have new or worsening cough?
Yes___ No___

Does your child have a fever of 100.4 or greater?
Yes___ No___

Does your child have chills?
Yes___ No___

Does your child have a sore throat?

Yes ____ No ____

Does your child have a new loss of taste or smell?

Yes ____ No ____



If **YES** to any of the questions **STOP!**

Do not send your child to school. Contact your healthcare provider. Contact your child's school to inform them of your child's absence.



If you are able to answer **NO** to all questions, go to school.

COVID-19: What's the Difference Between Physical Distancing, Quarantine and Isolation?

	PHYSICAL DISTANCING	QUARANTINE	ISOLATION
Who is it for?	People who haven't been exposed to the virus or are not aware of exposure to the virus.	People who don't currently have symptoms of the virus but were exposed to the virus.	People who are already sick from the virus.
What is it?	A precautionary measure used to help prevent the spread of the virus.	A prevention strategy used to monitor people who were exposed to the virus for a period of time to see if they become ill.	A prevention strategy used to separate people who are sick with the virus from healthy people.
Where does it take place?	Takes place outside the home in public places like grocery stores and work environments.	Takes place in a home setting.	Can take place in a home when medical attention is not required. Takes place in a hospital when medical care is required.
When do I use it?	At all times until further directed by the ND Department of Health.	If you have recently traveled internationally or have known exposure to the virus.	If you have tested positive or have symptoms and have not yet obtained a test.
How long is it for?	At all times until further directed by the ND Department of Health.	14 days after your last exposure. Once your quarantine period has ended, if you do not have symptoms, you may return to your normal routine.	A minimum of 10 days from the beginning of symptoms and 72 hours after your fever is gone without the use of fever-reducing medicine and other symptoms have significantly improved.
What does this mean for my daily life?	<ul style="list-style-type: none"> • Avoid large gatherings. • Stay 6-feet away from people. • If you are unable to stay 6-feet away from other people, wear a cloth face covering. • Call or video-chat with friends or loved ones, particularly those that are elderly or have underlying health conditions that places them at high-risk. • If possible, work from home. • Practice good hygiene and avoid shaking hands or touching your face. • If you become ill and need medical attention, call your health care provider. 	<ul style="list-style-type: none"> • Stay at home and avoid close contact with others. • Do not attend school, work or any other setting where you cannot maintain a 6-foot distance from other people. • Call or video-chat loved ones. • For food, medication and other necessities, obtain through friends or family, or use a contactless delivery service. • Practice standard hygiene and precautionary measures like not sharing household items, washing your hands, and cleaning frequently touched surfaces often. • Monitor your symptoms. If you become ill and need medical attention, call your health care provider. 	<ul style="list-style-type: none"> • Do not leave your home unless it is in an emergency. If you are in a home with others, stay in a "sick" room by yourself and, if possible, do not share a bathroom. • If you have a pet and live with others, do not touch your pet. • For food, medication and other necessities, obtain through friends or family, or use a contactless delivery service. Try to stock up for the duration of the isolation. • Practice standard hygiene and precautionary measures like not sharing household items, washing your hands, and cleaning frequently touched surfaces often. • If a caregiver cleans your room or bathroom, they should wear a mask and wait as long as possible after you've used the bathroom. • Contact your health care provider immediately if you experience severe symptoms.