## Zeeland Public School Virtual Learning Procedure

The day before a predicted storm with the possibility of a school closure, the students' assignments and books will be sent home with the students. If a day of virtual learning is declared, students are to work on the assignments on their own time at home.

All teachers will be available from the hours of 8:30 am-3:30 p.m. for individual help or lessons. Teachers may be contacted via Microsoft TEAMS. All Zeeland students have a Microsoft account with TEAMS. Instruction on how to use TEAMS is posted on the school website under the Distance Learning Resources tab. Those households without internet access may contact teachers over the phone. Teachers may send their phone numbers with the assignments or call the known households to see if any assistance is needed.

Attendance will be taken by whether the work is completed. If work is completed and handed in the next face-to-face school day, the student will be counted as present on the virtual day.

Trudy Fraase Wolf
Superintendent/HS Principal
Zeeland Public School